



SAFETY BRIEF

EMERGENCY ACTION PLAN

It's your duty to be aware of the correct procedures to follow during an emergency. This information will be provided by your supervisor, site manager or safety manager. Answer the following questions to help familiarize yourself with your organization's emergency action plan.

1. What is your individual role and what are your responsibilities during various emergencies?
2. What are some proactive steps you can take to reduce the chance of injury?
3. How will you notify or warn others of danger?
4. How do you contact your local first responders, if necessary?
5. What are the emergency response procedures for your facility?
6. Where are the closest shelters, evacuation routes and medical facilities?
7. What are the emergency shutdown procedures for the equipment you work with?
8. What are the warning signs of common medical emergencies such as heart attack and stroke?
9. Where are the first aid kit and AED located?



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