



SAFETY BRIEF

WORKPLACE CLEANLINESS

Messy working conditions are unsafe, unsanitary and lead to thousands of injuries each year.

4 SURPRISING HAZARDS RELATED TO POOR HOUSEKEEPING

1. Slips, trips and falls from low-lying or out-of-place objects; sawdust; or greasy, wet or dirty surfaces
2. Fires caused by hot work done near combustible materials
3. Objects that fall from above and hit a worker
4. Cutting or tearing skin due to protruding objects such as nails

SAFETY TIPS

Accidents can easily be avoided by practicing the following good housekeeping tips.

- Immediately clean up spills and report worn or damaged flooring to your supervisor
- Keep all aisles and walkways clear of clutter by cleaning up as you go
- Stack materials efficiently to create more space and prevent them from toppling over
- Keep materials at least 18 inches away from sprinklers and fire extinguishers
- Make sure all entrances and exits are clear
- Make sure sharp objects or hazardous materials are properly stored
- Frequently remove garbage and debris throughout the day
- Clean each tool after use
- Tidy up your work area throughout the day to prevent dust or clutter buildup
- Implement a cleaning schedule for employees to follow
- Put items back where they belong after each use



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