



SAFETY BRIEF

FINDING AND FIXING HAZARDS

Help make your workplace safer by being alert to potential issues and reporting or fixing them before an injury occurs.

ASK THE RIGHT QUESTIONS TO SPOT A HAZARD

- Have you or your coworkers experienced a near miss recently?
- Have you or your coworkers suffered an injury on the job?
- Do you feel any discomfort or pain during or after completing a task?
- What is your least favorite part of your job?

HOW TO FIX A HAZARD

Ask yourself the following questions in the order listed:

1. Can you eliminate the hazard?
 - Dispose of hazardous chemicals
 - Clear walkways of tripping hazards
 - Dispose of broken tools
- Note:** Eliminating the hazard is always the ideal solution, although it's not always possible.
2. Is there a less hazardous way to do the job?
 - Use smaller, lightweight containers instead of larger, heavier containers
 - Select the correct tool for the job
 - Use a less hazardous chemical

3. Can you reduce the hazard at its source, isolating people from the hazard?
 - Use point of operation exhausts
 - Keep all guards securely in place
 - Use machinery such as lift tables, hoists or forklifts to lift heavy materials
4. Can safer procedures be implemented and then supplemented with appropriate training?
 - Post safety signs in easy-to-see locations
 - Assist coworkers with performing tasks safely by using a "team lift"
 - Rotate operators who work with machinery that could lead to repetitive motion injuries
5. If none of the solutions above are possible, is there personal protective equipment you can wear?
 - Wear a hard hat on construction sites
 - Wear ear plugs in noisy areas
 - Wear eye protection in areas with potential for flying debris



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