



# SAFETY BRIEF

## DRIVING AND OPERATING A FORKLIFT

Driving a forklift requires more attention to keep the operator and pedestrians safe. The machine's tall, narrow cab makes it easier for it to tip over. Reviewing basic forklift safety information is important no matter how much experience you have.

### BEFORE DRIVING

- Inspect the vehicle each day to ensure the horn, lights, brakes and backup alarms are working
- Check all fluid and gas levels
- Document the condition of your forklift
- Be aware of any obstacles or pedestrians
- Ensure tires are at proper pressure and are free of damage
- Make sure all pallets are well-stacked and safely secured
- Always wear a safety belt and hard hat
- Do not overload



### WHILE DRIVING

- Do not make sharp turns at high speeds
- Back out slowly and look over your shoulder for potential hazards
- Honk the horn and use the lights at corners, crossings and before reversing
- Only raise or lower loads when the machine is stopped
- Do not lift people on the forklift unless they are on an approved personnel-lifting platform
- Keep loads low to the ground
- Do not put any part of your body between the uprights of the mast, or when traveling, outside of the forklift frame
- Keep a distance of at least three forklift lengths between you and any forklift traveling in front of you
- Park on flat surfaces away from traffic



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