EMC INSURANCE

Fire Extinguisher Monthly Inspection

All portable fire extinguishers (FE) located within the facility will be visually inspected on a monthly basis. Another useful tool for locating the fire extinguishers is a map of the building with fire extinguisher locations noted. Parameters of the inspection are as follows:

1. Is the FE mounted off the floor, between waist and chest height, in its assigned location?
2. Is the FE readily identified (i.e. FE sign, red marking on the wall/post)?
3. Is the FE readily accessible (i.e., not blocked by product, equipment, trash, etc.)?
4. Check the hose nozzle for obstructions, cracks, dirt, grease, etc.
5. Check FE body for corrosion, leaks at seams, major dents, or mechanical damage.
6. Check to ensure the lock pin and plastic seal are intact.
7. Check pressure gauge to determine operational status (full/recharge).
8. Check condition of hose and hose coupling for cracks and defects.
9. Ensure the FE has a current tag/record indicating the date of last annual recharge inspection (inspection must be less than 1 year).
10. If any deficiencies are noted, tag the FE with an explanation of the problem, and remove the FE from service until the deficiency is corrected.

FE #	Extinguisher Location	Pass Yes/No	Deficiencies

CLEAR FORM